

DARTMOUTH



MASSACHUSETTS

Community Preservation Committee

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Howard Baker-Smith, Chairperson
James Bosworth
Michael Kehoe
Elaine Lancaster
Stuart MacGregor
Damon May
Kevin Shea
John Sousa

MINUTES

July 1, 2014

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DARTMOUTH TOWN CLERK

Members present: Howard Baker-Smith, Chair
Elaine Lancaster
Stuart MacGregor
John Sousa

Members absent: James Bosworth
Michael Kehoe
Damon May
Kevin Shea

The meeting was called to order at 6:43 p.m.

Due to a lack of quorum, the minutes and an invoice will be resubmitted for approval at the next meeting.

Ms. Latimer has stepped down from the Historical Commission, and as a result, has vacated her seat on the Community Preservation Committee. Damon May is a member of the Historical Commission and has been appointed its new representative to the CPC. His at-large seat has been vacated, and to date, no one had been appointed by the Selectboard to replace him. Ms. Latimer has applied for the position and is awaiting a response.

A discussion took place regarding the funding of a preservation restriction endowment for the Russell Garrison site. An application for the endowment had been prepared for the October funding round, the sponsor being Dartmouth Heritage Preservation Trust (DHPT). DHPT was to hold the restriction, however, Diane Gilbert and Dan Perry of DHPT determined that it was not appropriate for DHPT to be the applicant for the endowment. The deadline for proposal

submissions for the October funding round has since passed. The application has been completed and was ready for submission.

The CPC wants to see the matter of the endowment funding resolved. Different possibilities to rectify the situation have been proposed. Could a transfer of the property take place to establish the site as park land thus protecting it from alteration? Would it be permissible for the Historical Commission to submit an application for funding? Could a non-profit entity apply even though they will be the holders of the restriction? What are the benefits of having a restriction in place versus the potential losses by forgoing it? Can administrative funds be committed for this purpose? Mr. Baker-Smith will contact the Community Preservation Coalition for its input.

The placement of a preservation restriction is imperative for this project. In approving the Russell Garrison site National Register project, CPC opted to require a preservation restriction. Town Counsel had opined that the funds approved in the application for the National Register Nomination should have been proposed on a separate application for Town Meeting approval. The CPC could send a letter to Town Counsel for his opinion regarding the potential risk involved if the CPC were to move forward with the terms of the original application.

Miscellaneous matters were discussed.

The grant agreements for the projects approved at the June Town Meeting will be going out to the grantees for execution.

Mr. Baker-Smith will write to the Town Accountant with a list of open projects and their statuses. Completed projects will be closed, and any remaining funds will be returned to the appropriate reserves.

There were no proposals submitted for the October funding round. An article will need to be placed on the Town Meeting warrant to set the reserves. Mr. Baker-Smith distributed a budget spreadsheet that included fund balances, expenses and projected revenue. A discussion followed.

The date of the next meeting will be September 2, 2014. There will be no August meeting.

Mr. Sousa wants to discuss the funding application format and process at the next meeting.

With no further business to discuss, the meeting was adjourned at 7:17 p.m.

Respectfully submitted,



Susan D. Dorschied
Administrative Clerk

Approved,



Howard Baker-Smith
Chair